

July Minutes (Approved)

Washington Area Intergroup Association (WAIA) Board of Directors Meeting

Online meeting

July 14, 2020 @ 8:00 pm

Called to order 8:05; Adjourned 9:00pm

Announcements & Calls for Service to take back to your groups:

1. WAIA's budget and priorities meeting is August 11th! Please look out for an invitation with details to join, and get your groups' inputs on our budget priorities for 2021.
2. Please email help@aa-dc.org to update your online meeting information as necessary. If your meeting is returning to in-person please review <https://aa-dc.org/returning-to-in-person-meetings> and follow the instructions there to report that change.
3. Please keep making regular contributions to WAIA as well as the Washington Area General Assembly and General Services Office in New York
4. **HelpChat** (See tech report) is looking for volunteers to attend training in July and August to take chats from newcomers on the website on your phone - email help@aa-dc.org with your interest in becoming a volunteer.
5. Volunteers needed to help organize the WAIA 2nd Annual Sponsorship Conference, September 26, 2020 all day: <https://aa-dc.org/event/sponcon>. Contact Will R. at sponsorshipconference@aa-dc.org to get involved.
6. WAIA Now listing locally grown online only meetings: <https://aa-dc.org/online-only-meetings>
See site for requirements to have an online meeting posted!

Announce Upcoming Committee Needs, Events & Meetings (all AAs welcome):

- **Accessibility Committee:** Standing 7PM meeting the second Tuesday of the month, just before the WAIA Board meeting in an adjacent room. Now on Zoom, meeting details in the committee report below.
- **Technology Committee:** Standing meeting the 4th Sunday (July 26) at 9:30 pm: Hangouts Meet: meet.google.com/moo-vvtu-sdm; Join by phone +1 240-903-4132 PIN: 414 591 395#

2020 Officers:

- **Chair:** Alex M.
- **Vice Chair:** Spahr H.
- **Treasurer:** Will R.
- **Secretary:** Suzanna D.

At Large Members:

- ~~Andrea C~~
- Kerry O
- Liz L
- Sarah P
- Maggie

8:00-8:10pm Meeting Opening

1. **Chair's Opening Remarks** [Alex.M@aa-dc.org] Chair@aa-dc.org
2. **Executive Committee Meeting Report** [Suzanna D. on behalf of executivecommittee@aa-dc.org]
3. **Approval/Changes to Previous Meeting's Minutes** [Suzanna D. secretary@aa-dc.org] See past meeting minutes here: <https://aa-dc.org/board-minutes>

8:15-8:45pm Discussion & Committee Reports

4. August Priority and Budget Meeting Discussion August 11th at 7pm zoom details to be announced.
5. **PI/CPC Committee, PSA Subcommittee Report**[psa@aa-dc.org; Kerry O kerry.o@aa-dc.org]
 - The PSA Subcommittee met on Sunday, July 12 at 5pm.
 - The second round of public service announcements finished running on Spotify, with about 4x the results of the last round. This round of PSAs were played to anyone listening in DC, Montgomery County or Prince Georges County. The last round had about 60 people click onto the aa-dc.org website, and this round had about 250 people do so. The third round will run the same as the second starting soon.
 - The committee is also exploring using AA video PSAs to play on Spotify. These can be played for the same price as audio, a little more than 1 cent per play. David H viewed all the available video PSAs from aa.org and recommended one. The committee viewed the one minute version of that PSA, however, Spotify only accepts 30 second spots. Michael C from the committee is working on the technical side so the committee can view the 30 second version of that PSA.
 - The committee began to discuss its recommendation for PSAs in the WAIA budget next year and will prepare a recommendation in advance of the Finance and Budget committee meeting in early August. Other members in attendance were Tom G. and Luella T.
6. **Reopening**
 - The reopening committee was started to help groups provide information for an informed group conscience. We have a slack channel and an email address thanks to the Technology Committee. If you'd like to help, please contact david.h@aa-dc.org [David H. reopen@aa-dc.org]
<https://aa-dc.org/returning-to-in-person-meetings>
 - Discussion on the balance between providing suggestions and group autonomy, AA traditions.
 - The Committee welcomes specific feedback for the website.
7. **Technology Committee** [Alex M. tech@aa-dc.org, aa-dc.org/tech/]
 - HelpChat: A Demo video will be presented tonight and volunteers are encouraged to email help@aa-dc.org if they would like to sign up to get trained and take a shift receiving text communications through the website on their phone. (Help Chat is a chat box in the corner of the website will allow people to text-chat with a volunteer) <https://aa-dc.org/helpchat>. HelpChat demo video will be added to the website soon.

- June 2020 Website Statistics: 97,970 pageviews down from 107K in May
- AA-DC TECH CONNECT (connecting tech savvy members and groups who need some tech help - including providing zoom meeting host accounts - check it out!). Almost a dozen members have offered to help - zero groups have asked for it!
- Next Meeting Sunday July 26th 9:30 PM Google Calendar Link. Discussion always happening in tech-comm email list - join and help - email tech@aa-dc.org

8. Accessibility: [Teresa R. Accessibility@aa-dc.org/aa-dc.org/accessibility]:

- Committee placed a flier in the digital New Reporter seeking folks who are fluent in American Sign Language (ASL) and willing to sponsor a deaf/hard-of-hearing newcomer. Sadly, we have received no responses. Requesting that you announce this service opportunity to your homegroup. Replies to Accessibility@aa-dc.org
- We met 7/14/2020 at 7pm and will be planning for a Zoom Workshop about the importance of Accessibility in reaching out the hand of AA. The next meeting of the Accessibility Committee is at 7pm on Tuesday August 11 at 7 pm via Zoom. Meeting number 370 041 437. All are welcome.

9. Hospitals & Institutions Committee (H&I) [Sean C. hni@aa-dc.org; (240) 370-6165]

- Avery Road is seeking people to bring meetings, please contact Dave H at 240-398-9996; odhigs@gmail.com
- Foglifters Saturdays 7-8pm ET, is an open speaker meeting that caters to institutions. The meeting invites amazing speakers from across the world to lead us with their experience, strength and hope. They speak for almost the entire hour, no sharing by participants during the meeting. Some speakers stay after for a few minutes to chat with participants.

Join Zoom Meeting <https://us04web.zoom.us/j/315097922>

Meeting ID: 315 097 922; Password: 12Step

One tap mobile +13126266799,,315097922# US (Chicago)

10. WAIA 2nd Annual Sponsorship Conference [Will R. sponsorshipconference@aa-dc.org]

- September 26, 2020 all day. Planning has begun Your input and service is needed. The call to service flyer and additional information can be found on our WAIA webpage at: <https://aa-dc.org/event/sponcon>

11. Grapevine [Alaina Grapevine@area13aa.org]

- Committee is getting active-chance to get involved. Meets first Monday of every month from 7-8pm. Please connect your grapevine rep with Alaina. Will be doing a Grapevine workshop.
- What a Grapevine reps does for a meeting: Grapevine Reps for meetings in your District:To sign up to be a Grapevine Representative for a meeting, you can click here: <https://www.aagrapevine.org/get-involved/become-grapevine-rep>
- Why Should I be a Grapevine Representative? Why should an AA member take on the job of GVR? Service in AA is a time-honored way to maintain and enhance sobriety, and in that light, being a GVR is just one of many avenues available to AAs. But some of us think that representing the Grapevine offers a number of special advantages. The GVR performs a service for AA members — informing them about the international journal of Alcoholics Anonymous in print, audio and online. The GVR performs a service for Grapevine, linking the journal to members of the Fellowship who might not otherwise read it or even be aware of it. The GVR is engaged in practical hands-on work. The GVRs basic job is to work at the group level informing members, promoting the issues, and encouraging subscription

12. New Reporter [Tony F. newreporter@aa-dc.org] New reporter is the monthly newsletter of WAIA. Each year has a theme, 2020 is the promises. Interested in doing a theme of experiences during this extraordinary period next year. Also always looking for jokes and memes for the “It makes me laugh” section, as well as help writing, editing, and graphic design

8:45-8:55pm Standing Reports

13. Registrar's Report [Jeff M.]: 21 reps; 6 guests and 1 voting alternate (not everyone registered)

a. New reps:

- i. Gerald
- ii. Michael G. Read and Speak
- iii. Kristen V
- iv. Wesley M.

14. Office Admin Report [Luella T. aa-dc@aa-dc.org; 202-966-9115; www.aa-dc.org]

June Calls – 238

16 for help. This includes people getting 12 th step calls and those oldtimers and newcomers who just need to talk for a short time

41 WAIA Business

15 Literature & Chip Orders (questions answered & orders filled for curbside pickup or shipping)

163 Meeting Information: Some of the meeting info calls were asking for passwords

1 Public Information

3 Alanon (Third Party)

1 No Meeting at Location Calls:

2 Curbside pickup/walk-ins to the office

- Clo'via and I are continuing to work from home for most days but Clo'via is in the office on Mondays 10-2 am I'm there Thursdays 3-7 for curbside pickup. Our crew of over 20 volunteers continue to answer phones from home 7-10 PM weekdays and 10AM -10 PM weekends.
- We are continuing to fulfill requests for new online and phone meetings as well as updates to existing meetings.
- The August issue of the New Reporter will go out by the end of next week.

15. Treasurer Report [Will R. treasurer@aa-dc.org]:

Monthly Finance Reports are now included on the newly revamped [WAIA Finance page](#)

Thank you to all those alcoholics who are making a priority to contribute directly to WAIA. We received the refund of our \$2,740.00 deposit for the cancelled Gala. Luella and Clovia continue to keep AA literature available for purchase which accounts for the literature expenses, so we have seen some expenses and revenue start coming in again. Individual contributions remain up and help bridge the gap to cover office expenses.

Profit and Loss comparison-net income

June, 2019	\$ -2,431.54
June, 2020	\$ 14.33

Balance Sheet Comparison-total liabilities and equity

June, 2019	\$186,112.81
June, 2020	\$189,495.94

Contributions - Compared June 2019 to June 2020

Contributions from	Number of Transactions	Number of Transactions	Amount June 2019	Amount June 2020

	June 2019	June 2020		
Groups	26	18	\$5,968.83	\$4,202.93
Individuals	5	73	\$ 380.00	\$4,714.30
Total	31	91	\$6,348.83	\$8,917.23

16. Finance Committee Report [Cassandra S. finance@aa-dc.org]:

This month's report includes analysis of the June 2020 Budget versus Actuals and first half (1H) year to date (YTD). We are beginning to prep the 2021 budget. We particularly need input from the Committee chairs regarding their planned 2020 spend and 2021 requests.

May 2020	Budget - June	Actual - June	Budget - 1H	Actual - 1H	YTD variance
Revenue	\$5,735.42	\$846.15	\$34,602.11	\$18,954.39	-\$15,647.72
Cost of Goods	-\$4,153.67	-\$1,470.00	-\$24,922.02	-\$16,961.40	-\$7,960.62
Contributions	\$7,800.00	\$8,917.23	\$58,500.00	\$63,580.49	+\$5,080.49
Gala/Other	\$6,589.59	\$23.82	\$13,747.95	\$266.29	-\$13,481.66
Gross Income	\$15,971.34	\$8,317.20	\$81,928.04	\$65,839.77	-\$16,088.27
Expenses	-\$13,435.18	-\$8,302.87	-\$85,611.08	-\$68,143.29	-\$17,467.79
Net Income	\$2,536.16	\$14.33	-\$3,683.04	-\$2,303.52	-\$1,379.52

- We received the refund for the Gala deposit (\$2740) and Contributions in 1H are \$5,080 above estimates, as Individual contributions continue to outperform our expectations.
 - Committee spend is \$0 (due to gala credit). We will begin conducting interviews with the Committee Chairs in July/August to confirm intent for remaining 2020 funds and 2021 requests. Look out for an email from Cassandra S.
- Overall we are down by about -\$2,303 YTD but that is better than our budgeted projection of -\$3,683.

8:55pm Anniversaries & Announcements