

July Minutes DRAFT

WAIA Executive Committee

July 14, 2020 – 6:30pm - 7:45pm

Called to order 7:03; Adjourned 7:50pm

Time: Jul 14, 2020 06:30 PM Eastern Time (US and Canada)

<https://us02web.zoom.us/j/89074507079?pwd=bnZnQnRoZGVCKzdCRTVMaC9xWUNJQT09>

Meeting ID: 890 7450 7079; Password: 11261885

Officers:

- **Chair:** Alex M. chair@aa-dc.org
- **Vice Chair:** Spahr H.
- **Treasurer:** Will R.
- **Secretary:** Suzanna D. secretary@aa-dc.org

At Large Members:

- Andrea C
- Kerry O
- Liz L
- Sarah P
- Maggie

Agenda:

1. Financial review type decision - punt to September? or form an ad-hoc committee of Ex Comm members to hold a special meeting in July/Aug to come up with and present a recommendation to the board in September? (5 min)
 - a. Decision to request that the Finance Committee review the materials provided by the CPA, and make a recommendation to the Executive Committee on the financial review type.
2. Reopening consideration discussion (15 min)
3. Employee compensation (10 min, ask Luella to wait in the waiting room)
 - a. Decision to increase Luella and Clov'ia's cell phone reimbursement from \$40 per month to \$60 per month, starting in July no end date;
 - b. Decision to provide a one-time bonus of \$200 for Luella and \$100 to Clo'via in July.
 - c. Salary review process needs a longer discussion

7:15

4. Cassandra (Finance Committee) will join and we discuss (30 min)
 - a. A new budget structure not based on committees but activities (I.e. supporting events, sending people to workshops, communications tools spending, free/low-cost literature fund, PSAs - our PRIORITIES)
 - b. Making the budget meeting into a priority meeting so we prioritize which activities we promote and get more people to join in August since it's not just about numbers. These priorities would be presented like the budget in September, and approved in October
 - c. Request everyone to attend Tuesday, August 11 at 7pm
5. Other new business

Tabled items:

- How to best present and discuss Kerry's and other suggestions on the direction of WAIA tonight and moving forward?
- Major donation to the General Services Office (Will R)
- (July) New board member orientation [Suzanna D]
- (June) Making clearer expectations of committee chairs [Alex M]

- (June) Streamlining board agenda [Suzanna D]
- (January-Feb) Decision on how to make sure ExComm is aware that their names will be public on 990 form
- (Dec?) Representation Data Analysis Findings to see we need to do outreach based on reps attendance and contributions [Sarah P.]