

September Minutes-Approved

Washington Area Intergroup Association (WAIA)

Board of Directors Meeting

The Church in Bethesda 5033 Wilson Lane Bethesda MD
September 10, 2019 @ 8:00 pm; adjourned 9:02

Calls for Service & Requested Inputs from Groups:

1. WAIA Office is looking for volunteers to answer the phones at the office [Luella T. aa-dc@aa-dc.org; 202-966-9115]
2. Night Watch looking for volunteers to answer the phones after the WAIA offices closed; must already answer the phones at the office [Turpy Nightwatch@aa-dc.org]
3. Looking for folks to take a meeting into Washington Hospital Center and Shady Grove Adventist Hospital Sundays [Sean C. hni@aa-dc.org; (240) 370-6165]
4. Finance Committee is looking for feedback from groups on the WAIA 2020 budget which we will vote on next month [Eryn C. finance@aa-dc.org]
5. Seeking people to help the Accessibility, Technology, Archives, Outreach, Literature, Rules Committees; and to help with the Oldtimers Meeting (contacts below).

1. Chair's opening remarks [Alex.M@aa-dc.org] Chair@aa-dc.org

2. Executive Committee Meeting Report [Suzanna D. on behalf of executivecommittee@aa-dc.org]

Officers:

- **Chair:** Alex M. chair@aa-dc.org
- **Vice Chair:** Sean C.
- **Treasurer:** Arno S. treasurer@aa-dc.org
- **Secretary:** Suzanna D. secretary@aa-dc.org

At Large Members:

- Eryn C.
- ~~Vacant seat~~
- ~~Mike L.~~
- ~~Chris H.~~
- Andrea C

3. Approval/Changes to Previous Meeting's Minutes [Suzanna D. secretary@aa-dc.org]

See past meeting minutes here: <https://aa-dc.org/board-minutes>

Approved without changes

4. Standing Reports:

Registrar's Report [Andrea filling in for Jeff M. registrar@aa-dc.org] 26 reps; 4 non-voting present

Treasurer Report [Arno S. treasurer@aa-dc.org] (See Profit and Loss/Balance Sheet):

- Current reserve \$179,295 would be able to carry us for 1 year if needed; Expenses normal to have a net loss at this time of the year, made up with the gratitude boxes in November.

Office Admin Report [Luella T. aa-dc@aa-dc.org; 202-966-9115; www.aa-dc.org]:

- **Volunteers needed at the desk, 6 slots open: Sunday, 1-4 PM, Wednesday 4-7PM, Wednesday 7-10PM, Thursday 4-7 PM, Thursday 7-10 PM, Friday 1-4 PM.**
- The October issue of the New Reporter & digital.New.Reporter will go out by the of end of next week.
- Luella will be vacation next week and attending the Intergroup seminar in Phoenix the second half of the week of September 23.

July Calls – 432	August Calls – 392
38 for help	41 for help
93 WAIA Business	75 WAIA Business
33 Literature & Chip Orders	40 Literature & Chip Orders
241 Meeting Information	218 Meeting Information
16 Public Information	11 Public Information
6 Alanon (Third Party)	1 Alanon (Third Party)
3 No Meeting at Location Calls. 1 was unidentified, 1 was for Jaywalkers, Arlington. Not on VA site so we deleted it. Veirs Mill Meeting; have a call in to the church.	7 No Meeting at Location Calls. 4 were unidentified, Victory Lights changed address, Capitol Hill meeting, caller had wrong time, Damsels in Success, have a call in to the church.
52 walk-ins to the office	52 walk-ins to the office

5. Corporate Committee Reports

Finance Committee: [Eryn C. finance@aa-dc.org]

- Presentation of the WAIA 2020 budget, vote in October.
- Overview of changes to budget: Possible radio shows to transmit General Service Announcement PSA; Events-\$2,000 built into budget to support events especially to cover deposit costs etc that will be reimbursed.
- Discussion: Need to coordinate any PSAs with WAGSA and others to ensure no duplication.
- **Action item! Please take to your groups to discuss; Feel free to email to email questions. We will call a vote to approve the budget in October.**

Technology Committee [Alex M. tech@aa-dc.org]

- **Opportunity!** Next Tech Committee Meeting Date: Thursday September 12th 8pm (515) 606-5187 – Enter Code 617307.
- G-Suite transition is nearly complete - all WAIA Committee chairpersons should log into their @aa-dc.org email so they can send email as their committee and keep email anonymity a priority.
- Temporarily personal email addresses have been added to committee email groups so that no email will be missed (Look for emails with [Committee Name] in the subject line) do NOT reply to emails from the public with your personal email account - and always include the committee email address in all replies.
- National AA Technology Workshop coming up-<http://naatw.org/>. Alex M. will be there.
- General Service Office is seeking inputs from Technology Committees on their plans to host meeting guide on <http://www.aa.org/>. Email tech@aa-dc.org to get involved.

Office [Luella T. on behalf of Tom G. and Kerry O. office@aa-dc.org]

- Kerry O. organizing a webinar to train people who already answer phones at WAIA to be on 12 step list. Email went out to desk volunteers. Contact office if you have questions.
- Suggestion to record the webinar.

Rules (Bylaws) [Chair Needed! rules@aa-dc.org]

6. Service Committee Reports

Accessibility: [Teresa R. Accessibility@aa-dc.org]

Committee has been working on two fronts:

- With the Area 20 DCM, Justin, to facilitate the use of the accessibility survey previously distributed when WAGSA representatives visit various home groups because only about 50 groups in the entire Washington DC extended area completed the survey. When they visit a meeting within a district, at the same time they can complete the accessibility survey. The Accessibility Committee can then double check the information regarding accessibility and cross check it against the information reported in the Where and When meeting list.
- Submitted a budget request to the Washington Area Intergroup Association (WAIA) for funds (\$2500) for American Sign Language (ASL) interpreters in the 2020 budget. Participated in the finance committee meeting for budget preparation. Reached out to area ASL interpreters and the Deaf Accessibility Committee (DAC) in Austin Texas (now the Deaf Intergroup of Central Texas) for support in creating a plan to support the deaf community. The WAIA Executive Committee will review the request at this month's meeting. The request will go to the full board next month.

Hospitals & Institutions Committee (H&I) [Sean C. hni@aa-dc.org; (240) 370-6165]:

- **Washington Hospital Center** at 110 Irving St NW, Washington, DC 20010 seeks volunteers to facilitate the start of 2 AA meetings open to the General Public and their IOP Program. The Hospital has requested a weekday and weekend (Sunday preferred) with start time TBD.
- **Shady Grove Adventist Hospital** at 9901 Medical Center Dr, Rockville, MD 20850 seeks volunteers to facilitate the start of 2 AA meetings open to the General Public and their IOP Program. Day and time TBD but should not conflict with other 12 Step Fellowship Meetings already in place.
- **Washington Adventist Hospital:** FYI Effective 8/25/19, all patients in the detox and psychiatric units have been relocated to Shady Grove Hospital at 9901 Medical Center Dr, Rockville, MD 20850 until further notice. Washington Adventist Hospital has relocated to 11890 Healing Way, Silver Spring, MD 20904 effective 8/25/19.

Archives Committee Report [Stan S archives@aa-dc.org]

- Still converting audio onto MP3 files. Contact if you are interested to help.

Cooperation with the Professional Community (CPC): Leslie A. CPC@aa-dc.org

Literature: [Chair needed!] Literature@aa-dc.org

Night watch: Turpy B. Nightwatch@aa-dc.org

- Night Watch is responsible for answering calls once the WAIA office is closed, they are forwarded to your phone. Extends the hand of AA to people who try to contact AA. Commitment is to answer phones during a time slot once a week; must be trained to answer the phones at the office.
- **Opportunity!** Need volunteers. Email Turpy if interested and available. Upcoming conference call to be scheduled.

Outreach: [Chair needed!] Outreach@aa-dc.org:

- The mission of the Washington Area Intergroup Association (WAIA) Outreach Committee is to help create awareness about WAIA among AA groups in the Washington, DC metro area. In addition, the Outreach Committee assists the WAIA office by confirming meetings and welcomes new WAIA Board members to the monthly Board meeting.

7. Ad-hoc Events Committees

2019 AA Sponsorship Conference [Will R. sponsorconference@aa-dc.org or 301-455-1256]

- **Details:** AA Sponsorship Conference 2019, Saturday, September 14—8 a.m-6 p.m., Seekers Church 276 Carroll Street NW Washington DC, next to the Red Line Takoma Station
- 2019 AA Sponsorship Conference is on the WAIA website. It can be found by going to Events and scrolling to September for Sponsorship Conference. The direct link to the site is: <https://aa-dc.org/2019sponsorshipconference>. Hopefully we have everything in order to start registration and we also have a link to a flyer you can download. Let me know if you have questions or you see ways we can improve our advertising.

WAIA Gala [Liz L. gala@aa-dc.org]:

Service Workshop: Katherine R. serviceworkshop@aa-dc.org

Oldtimers: Rachel W. oldtimers@aa-dc.org: Friday November 8th! Oakdale Church, 3425 Emory Church Rd. Olney, MD. Volunteers needed

New reporter: Tony F. Newreporter@aa-dc.org

Grapevine: WAGSA Grapevine@area13aa.org

Hospitality: Chris Hospitality@aa-dc

8. Old Business

Sponsorship Conference

- Budget provided and Executive Committee as requested last meeting is satisfactory.
- Finance Committee Chair will outline a change to by-laws that specifies what it means to be supported by WAIA

9. New Business

No new business

10. Liaison Reports (WAGSA/District/NoVA/Hispanic)

Washington Area General Service Assembly (WAGSA) [Tracie T. waiailiaison@area13aa.org]

The Washington Area General Service Assembly (WAGSA) met on Monday September 9, 2019. Washington Area Intergroup Association (WAIA) Liaison responsibilities include: Attend WAIA monthly meetings, area assemblies, and area committee meetings; Inform WAGSA and WAIA of the other's activities and opportunities for cooperation

Upcoming Events

- AA Sponsorship Conference workshop: Saturday September 14, 2019; Seekers Church 276 Carroll St NW, Wash DC 20012; Cost is \$15 9:00 am to 4:30 pm
- NERDS on Tour/MD: Friday, September 27 thru Sunday, September 29, 2019
- WAGSA Fall Assembly (Area 13 Inventory): Saturday October 26, 2019

- Gratitude Breakfast: Sunday November 17, 2019
- NERAASA 2020 is in Nashua New Hampshire: www.neraasa.org; Feb 21 – Feb 23 2020

Area 13 Announcements

Alcoholics Anonymous World Services, Inc., released Meeting Guide 3 mobile app focused on helping people find A.A. meetings and resources near them. New features include:

- Search which allows users to search for meetings by name or location
- Daily Reflections, a selection of reflections by and for A.A. members.
- Enhancements to existing features include:
 - More accurate locations for access to local contact information
 - Improved user interface with a new menu bar and contact feature.

Comite Paso 12 de Maryland/Spanish-Speaking [Domingo R.]

- Received 70 phone calls in total, 35 were in English which were referred to the WAIA office. 33 were in Spanish, this were referred to the different Spanish speaking meetings in the area. 4 calls were from professional entities, they were given a list of Spanish speaking meetings in the state. 2 calls were from families looking for detox centers, the proper information was provided.

Virginia Intergroup Liaison [Alan C.]