

# WAIA Board of Directors Meeting Minutes

The Church in Bethesda 5033 Wilson Lane Bethesda MD, March 12, 2019 @ 8:00 pm-9:00 pm  
called to order 8:01; Closed 8:55pm

**1. Chair’s opening remarks** [Alex M.]

**2. Executive Committee Meeting Report** [Suzanna D]

See executive committee notes (to be posted after April meeting)

**3. Approval/Changes to Previous Meeting’s Minutes** [Suzanna D]

**4. Standing Reports:**

**Registrar’s Report** [Jeff M.]: 25 representatives; 4 non-voting

**Office Admin Report** [Luella T.]:

February Calls – 314

15 for help

74 WAIA Business

23 Literature & Chip Orders

180 Meeting Information

14 Public Information

5 Alanon

- 3 No Meeting at Location Calls. One was unidentified. One was Crossroads in Laurel Sat, 10 AM. The third was about Just Before Noon.saying that the website was wrong which it wasn’t. The call came on 217. JBN didn’t move until 2/22.
- 51 walk-ins to the office
- We received \$21,362 from 146 Gratitude Boxes for 2019 compared with \$20,914 from 125 boxes in 2018. A difference of \$448 or 2% increase.
- The new Spring 2019 Where and Whens were delivered today.
- The April issue of the New Reporter & digital.New.Reporter will go out by the end of next week.

**Open desk slots:**

Tuesday 10 AM - 1 PM

Wednesday 10 AM - 1 PM

Wednesday 1 PM – 4 PM

Saturday 1 PM – 4 PM

**A survey of groups was requested by the area delegate and this is what was provided by the office manager to them, as of March 2019:**

<b>Total Meetings in Where &amp; When</b>	<b>1530</b>
Virginia Meetings	538
Spanish speaking meetings	158
DC & MD meetings non Spanish speaking	834

DC & MD meetings non Spanish speaking in Clubs (some may be independent groups)	293
<b>Non-spanish meetings not in clubs (approximate number of groups for WAIA/WAGSA)</b>	<b>541</b>

## 5. Committee Reports (as necessary)

### Archives (Stan S.):

- Researched background for the Burtonsville and Aspen Hill Fifth Chapter and mailed and emailed the results to the two groups.
- Sent to a representative of the Atlanta Group a copy of our June 1989 *New Reporter* article “The Boys of ‘39” requested from our unpublished list of articles related to Fitz M. which we prepared as an adjunct to our October 2018 article on the occasion of the 75<sup>th</sup> Anniversary of Fitz’s passing on to the big meeting in the Sky. Steve M., one the Washington Group’s original six members, was instrumental in founding the Atlanta Group.
- In anticipation of the *Grapevine’s* Seventy-Fifth Anniversary this coming June, we are collecting *Grapevine* articles related to the Washington Area.
- We began to sample the WAIA’s BOD minutes to glean service tasks for each committee to aid Katherine’s Service Workshop. The result should be an outline of WAIA’s experience.

### Archives Calls for Service! Email archives@aa-dc.org or visit the WAIA office from 10am-1pm on Saturdays:

- **Action item!** If you know of any Grapevine articles related to our area please advise email archives@aa-dc.org.
- **Action item!** If you have WAIA Banquet tapes please donate them to be converted to MP3 files. We received Mike M.’s promised copy of his 2016 Banquet talk.
- **Action item!** Committee needs help going through old board meeting minutes for **service committee descriptions**.

### Hospitals & Institutions (Sean C.):

#### Several opportunities for service! Email Sean at HNI@aa-dc.org to volunteer or find out more:

1. Women's Jails Addiction Services at Clarksburg Jail is seeking female volunteers to bring in a meeting once a month on Monday, Tuesday, or Thursday evenings, 7:15-8:15 pm.
2. Clarksburg County Correctional (MCCF) seeks volunteers for the Youth Offenders Unit on Wednesdays 7-8 pm or 7:30-8:30 pm and Thursday evenings 6-7 pm.
3. Suburban Hospital Intensive Outpatient Program seeks volunteers for a Monday afternoon 2:15 pm - 3:30 pm weekly meeting at the Addiction Treatment Center, Suburban Hospital, 6001 Montrose Road, Suite# 200, Rockville, MD 20852.
4. Do you take meetings into and/or have a contact with Psychiatric Institute of Washington (PIW) and Prince George's County Correctional (PGCC) in Upper Marlboro? Looking for a contact at PIW.

### Cooperation with the Professional Community /public info (Michael Y.):

- Michael Y. and Shannon C. met with the Peer Health Educators at American University on 2/7 and 2/11 to provide information on the AA program of recovery. The PHEs are students who are trained to give presentations on campus, covering various health-related topics. Committee offered literature and also followed

up with a list of Young People’s meetings in the area. We presented the meeting list interface on the website, as well. Feedback was very positive so these were very productive conversations. ~

- Also at American University, planning is complete for our on-campus event on March 20 from 6:00-9:00 pm. What began as an introduction to AA for university students and staff generated quite a bit of interest and the event has grown into a broader “Spring Recovery Resource Fair.” Other 12 Step groups are being invited to participate (coordinated by the AU Health Promotion and Advocacy Center). Committee activity at this event will be guided by our “Speaking at Non-AA Meetings” literature.
  - **CPC/PI Decision:** Board voted and approved to suspend bylaws to allow Leslie A., a non-rep to be chair of CPC/PI.

**Technology Committee** [Andrew M. and Alex M.]

- **Roles & responsibilities:** Andrew M. has been approved by the WAIA board as the Technology Committee Co-Chair he will be focusing on the structure and stability of our website as well as the technical details of the transfer to G-Suite. Alex M continues to focus on site content, the registrar database and the operational details of the g-suite account.
- **Next tech committee meeting on Thursday March 14th** 8pm to 9:30pm by phone only: (515) 739-1285 – Enter Code 617307 - Primary Topic will be structure and operation of the G-Suite changeover. Committee Chairpersons are encouraged to attend as your input will be valuable in deciding how the discussion groups for your committee will be configured.
  - **Action item!** Committee Chairs are requested to join next Tech Committee meeting to find out the capabilities of G-Suite in terms of communications, document storage, etc. All are welcome.

**77th Gala Committee** [Liz L.]

- **Total Tickets Sold:** 117 (as of 3/12/19)
- **February Accomplishments:**
  - [Digital flyer](#) updated to include time (per WAIA request)
  - Logistics: Catering menu close to final (Mission BBQ); Room Layout - *Stations instead of one buffet this year.*
  - Speaker - Sammie G. (Richmond, VA) - *Hotel reserved/stipend check issued*
  - Outreaching at meetings and via e-mail; Monitoring WAIA Gala email - *1 inquiry responded to pertaining to program.*
- **March Goals:** Finalizing program; Ticket sales; Confirm volunteers
  - **Action Item!** Outreach to your groups! **Purchase tickets here:** <https://aa-dc.org/galatickets>
  - **Action item!** Also, please let us know if you would like to share ideas for the program. We are eager to hear any feedback or ideas you may have.
  - **Done!** Online flyer reflects incorrect end time for Gala. Liz L. will correct the flyer.

Geographic Snapshot		
State	# of Tables	# of Singles
DC	2	5
MD	6	9
VA	1	2

**Night Watch** [Turpy B.]: There are lots of open times to staff the phones when the WAIA office is closed. Short training required. Email Turpy nightwatch@aa-dc.org to find out more, copy Luella luella@aa-dc.org

**Outreach Committee** [Ben P.]:

- Committee met on Saturday, March 2. Began work to update the committee's mission statement and goals for 2018; began drafting information for new WAIA reps that will be placed on the WAIA rep webpage and developed into a one-pager hand out when new reps attend their first WAIA Board meeting. Both documents are still in begin reviewed and edited by the committee. They will be finalized at the next committee meeting.
- The committee also initial planning for the Outreach Committee group survey, which will take place this summer.
- The next Outreach Committee meeting will take place on either Tuesday, March 26, or Saturday, March 30. The Outreach Chair will conduct a poll of committee members to see which day works best.
  - **Action item!** Anyone interested in participating in the Outreach Committee can contact: outreach@aa-dc.org to participate.

## 6. Old Business

**New Rep Web page** (Alex M.): New Rep web page is up: [www.aa-dc.org/rep](http://www.aa-dc.org/rep).

- **Action item!** Please email [Tech@aa-dc.org](mailto:Tech@aa-dc.org) with suggestions on what should be included.

**Literature:** [Gavin P.] introduced self, available to bring literature to your events

**Accessibility** [Teresa]: Looking for volunteers to help carry the message to people who cannot get to meetings.

- **Action item!** Email accessibility@aa-dc.org to get involved.

**Sponsorship conference** [Will]: Meeting once a month at seekers church to organize.

- **Action item!** Looking for inputs, please email: SponsorConference@aa-dc.org

## 7. New Business

None

## 8. Liaison Reports (WAGSA/District/NoVA/Hispanic/Grapevine)

**WAGSA** (Terry H.):

- The Washington Area General Service Assembly (WAGSA) met as a Special Assembly, last night (March 11) to complete business unfinished at the February 11 meeting. Specifically, the proposed FY2019 Budget was to be given final consideration. After some discussion, it was clear that several areas still needed revision, so the Chair of the Budget and Finance Committee tabled further discussion until the next meeting on April 8.
- The Delegate summarized a report from the General Service Board on Diversity in AA.
- The Chair outlined new and ongoing WAGSA initiatives, particularly those providing opportunities for service volunteers.
- Several of the Districts in all three geographical areas have become more active, reaching out to groups which have not previously elected a General Service Representative and involving them in local activities.

### WAGSA Upcoming Dates of Interest:

- March 18 (Monday, 7:00-8:00 P.M.): AA Service Manual, Concepts and Traditions Study (Westside Club, 1341 Wisconsin Avenue, N.W., 2nd Floor, Washington, DC 20007)

**WAIA: 4530 Conn. Ave. NW Suite 111 WDC 20008**

- April 8 (Monday, 7:30-9:00 P.M.): WAGSA monthly Committee meeting (Silver Spring Presbyterian Church, 580 University Boulevard, East, Silver Spring, MD)
- April 20 (Sunday, 4:30-6:30 P.M.): Rally for All Things Corrections (Triangle Club, 2030 P Street, N.W., Washington, DC 20009)

New NoVA liaison, Allan introduced self. Will report back

Need to make contacts with Hispanic meetings.

Grapevine [Elena]: Available for group anniversaries and workshops. [grapevine@area13aa.org](mailto:grapevine@area13aa.org)

**The following reports should also be presented during the following prescribed meetings:**

Quarterly financial report (Feb., May, Aug., Nov.)

Annual budget presented in Oct. and approved in Nov.

Preliminary Elections Committee report (Nov.)

Executive Committee Elections (Dec.)

## Committee contact information:

### Executive Committee:

Contact [executivecommittee@aa-dc.org](mailto:executivecommittee@aa-dc.org) to add to the agenda.

#### Officers:

- **Chair:** Alex M. [chair@aa-dc.org](mailto:chair@aa-dc.org)
- **Vice Chair:** Sean C.
- **Treasurer:** Arno S. [treasurer@aa-dc.org](mailto:treasurer@aa-dc.org)
- **Secretary:** Suzanna D. [secretary@aa-dc.org](mailto:secretary@aa-dc.org)

#### At Large Members:

- Eryn C.
- Ben P.
- Mike L.
- Chris H.
- Andrea C.

#### Independent:

- **Registrar:** Jeff M. [registrar@aa-dc.org](mailto:registrar@aa-dc.org) (volunteered 2/12 meeting)

#### Corporate Committees:

- **Finance:** Eryn C. [finance@aa-dc.org](mailto:finance@aa-dc.org)
- **Office:** Tom G. [office@aa-dc.org](mailto:office@aa-dc.org)
- **Rules (Bylaws):** Ben P. [rules@aa-dc.org](mailto:rules@aa-dc.org)
- **Technology:** Alex M. [tech@aa-dc.org](mailto:tech@aa-dc.org)

#### Service committees:

- **Accessibility:** Teresa R. [Accessibility@aa-dc.org](mailto:Accessibility@aa-dc.org)
- **Archives:** Stan S [archives@aa-dc.org](mailto:archives@aa-dc.org)
- **Cooperation with the Professional Community (CPC):** Michael Y.; Leslie A. [CPC@aa-dc.org](mailto:CPC@aa-dc.org)
- **Hospitals & Institutions (H&I):** Sean C. [HNI@aa-dc.org](mailto:HNI@aa-dc.org)
- **Literature:** Gavin P. [Literature@aa-dc.org](mailto:Literature@aa-dc.org)
- **Night watch:** Turpy B. [Nightwatch@aa-dc.org](mailto:Nightwatch@aa-dc.org)
- **Outreach:** Ben P. [Outreach@aa-dc.org](mailto:Outreach@aa-dc.org)

#### Ad-hoc/event committees:

- **WAIA Gala:** Sat. Apr. 13, 2019 in Silver Spring, MD  
Liz L. [gala@aa-dc.org](mailto:gala@aa-dc.org)  
[aa-dc.org/galatickets](http://aa-dc.org/galatickets)
- **Service Workshop:** Tentative July 2019  
Katherine R. [serviceworkshop@aa-dc.org](mailto:serviceworkshop@aa-dc.org)
- **Sponsorship Conference:** Sat., Sep. 14, 2019 in Washington, DC  
Theresa R. [SponsorConference@aa-dc.org](mailto:SponsorConference@aa-dc.org)  
[aa-dc.org/2019sponsorshipconference](http://aa-dc.org/2019sponsorshipconference)
- **Oldtimers:** Rachel W. [oldtimers@aa-dc.org](mailto:oldtimers@aa-dc.org)
- **New reporter:** Tony F. [Newreporter@aa-dc.org](mailto:Newreporter@aa-dc.org)
- **Grapevine:** WAGSA [Grapevine@area13aa.org](mailto:Grapevine@area13aa.org)
- **Hospitality:** Mike L. [Hospitality@aa-dc.org](mailto:Hospitality@aa-dc.org)

#### Dates of interest:

- **2019 North East Regional AA Service Assembly (NERAASA),** February 22-24; Delta Hotels by Marriott Baltimore, Hunt Valley, MD
- **WAGSA monthly Committee meeting,** March 11 7:30-9:00 P.M. (Silver Spring Presbyterian Church, 580 University Boulevard, East, Silver Spring, MD)

\*\* Indicates committee is looking for a new Chairperson. All current Board of Directors (WAIA Reps), current and past officers of the Corporation, and past Executive Committee members are eligible to serve as a committee chair.

**Participation on ANY committee can be by ANY AA. Corporate Committee Voting membership is restricted.**